

# CRIMPLESHAM PARISH COUNCIL

Minutes of an Ordinary Meeting of the Parish Council, duly convened on Monday, 16<sup>th</sup> March 2020 at Crimplesham Village Hall. Commenced at 7.25pm with Councillor David Lane in the chair.

## Attending:

Cllr Kevin Cornwell  
Cllr David Lane  
Cllr James Lane  
Cllr Mark Sawatzki

Cllr Mile Howland (Borough Councillor)

Clerk – Sarah Thorpe

2 members of the public were present

## 1. Apologies for Absence

Apologies had been received from Cllr Pamela Biggs and Cllr Jeffrey Carter.

## 2. Declarations of Interest

None.

## 3. Public Forum

No issues were raised.

## 4. Minutes of the Meeting Held on 20<sup>th</sup> January 2020

The Chairman reminded councillors to look at the accuracy of the minutes, and that matters arising would be dealt with imminently. A correction had been made to the draft minutes under item 7e; it was Cllr James Lane who seconded the Precept increase of 2% not Cllr David Lane. Following a proposal by Cllr James Lane, seconded by Cllr Cornwell, the amended minutes were agreed as a true record and signed by the Chairman.

## 5. Matters Arising

None.

## 6. Co-option to fill the casual vacancy for a Parish Councillor

Mr Barry Satur had attended the meeting to express an interest in the vacancy. The Clerk gave information on the position and Councillors provided information on their experiences of the role. The Chair advised Mr Satur that he would come back to this item at the end of the meeting, to allow him time to see how the PC conducted matters, prior to making a decision.

## 7. Finance matters

**Item a. Approval of Monthly Expenditure.** The Clerk ran through the below payments for authorisation. Following a proposal by Cllr Cornwell, seconded by Cllr James Lane, the payments were authorised, and the cheques were presented to councillors for signature at the end of the meeting.

Payee	Goods/ Services	VAT	TOTAL	Ref	Supplier/Service
S Thorpe	257.80		<b>257.80</b>	S/O	Clerk's salary February
Haven Power	25.20	1.26	<b>26.46</b>	DDR	Street Light Electric February
S Thorpe	257.80		<b>257.80</b>	S/O	Clerk's salary March
Haven Power	23.51	1.17	<b>24.68</b>	DDR	Street Light Electric March
ICO	35.00		<b>35.00</b>	DDR	Data Protection Reg
S Thorpe	42.20		<b>42.20</b>	100855	Clerk's exp/admin Feb/Mar
SLCC Enterprises Ltd	80.80	7.20	<b>88.00</b>	100856	Clerk's training
Starboard Systems Ltd	96.75	19.35	<b>116.10</b>	100857	Software licence
Limetree Marketing	30.00		<b>30.00</b>	100858	Newsletter printing
BCKLWN	76.96	15.39	<b>92.35</b>	100859	Dog bin emptying
Totals	£ 926.02	£ 44.37	£ 970.39		

Signed as a true record of the meeting: \_\_\_\_\_

Date: \_\_\_\_\_

**Item b. Review of Reconciled Cashbook.** The Clerk advised that she had reconciled the cashbook to the end of February and presented the cash book and bank statements to the Chairman for inspection.

**8. Planning Matters**

New applications: None

Decisions received from the BC: The following application had been permitted -

**Item a. Planning application 19/02133/F Single storey extension to front of existing bungalow at Lynwood, Market Lane.**

**9. Health & Safety**

**Item a. Matters Requiring Attention.** The following issues were raised:

- Market Lane surface water flooding – still awaiting action by Highways following funding being provided by Cllr Long. Cllr Howland to chase up with Cllr Long.
- Main Road (Adelphi Terrace) vehicle parked on footpath – issue resolved.
- Main Road (near Hunters Moon) pot hole – still awaiting action.
- Main Road (Chruchfields, near Jasley and Mole End) sunken sewerage covers repaired at Churchfields; other two were BT manhole covers and still needed action.
- A1122 (opposite Stow Barn Road junction) – overhanging hedge.
- A1122 (opposite Main Road junction) – verge/side of road in need of repair/extra drain.
- Main Road – hedge overhanging footpath from property.

**Item b. Health & Safety Inspections for PC assets.** One completed form was received, no action was needed.

**Item c. Flooding issues.** Cllr Cornwell and Cllr James Lane had met with Norfolk County Council (NCC) Flood Management Team (FMT) and Highways on 21<sup>st</sup> January. Following this meeting the FMT had advised that they had carried out some on site investigation and found a blockage at the outfall of the system; Highways had agreed to sort this out at the beginning of April although it was not actually their responsibility. It was felt that an extra culvert from the existing water course, to a new outfall across the carriageway, was needed to reduce the flooding problems in the future. This project was currently being priced up and then NCC would be applying for funding from the Environment Agency; this project was at the design stage. The FMT were also contacting residents to establish which properties had suffered internal flooding.

*Action: Item a: Clerk to report issue to Highways, BT and contact resident.*

**10. Correspondence**

The Clerk updated the PC with items of correspondence received which included:

- A letter from Crimplesham PCC thanking the PC for the donation towards the upkeep of the churchyard.
- BC advised of a consultation on preferred option for the timings to do essential work on the Welney Wash Road in 2021.
- Information and request for donation from East Anglia's Children's Hospices.
- Clerk and Councils Direct Newsletter.

**11. Parish Affairs**

**Item a. Crimplesham Playing Field.** Fenland Leisure Products (FLP) had carried out a free of charge inspection of the play equipment, as the new equipment had now been installed for a year. They had recommended some remedial work to be carried out on the slide. Cllr David Lane was given a copy of the report and would consider the situation. It was noted that some new molehills had appeared, and it was agreed that Cllr James Lane should speak to the contractor previously used for this service. The grass at the playing field needed rolling this year. Clerk to contact grounds maintenance contractor to obtain price and ask when grass cutting would be commencing.

**Item b. Update on data from SAM2 sign.** Cllr James Lane had provided details of when the SAM2 sign had been erected near The Rookery, facing in the direction of incoming from A1122, from 25<sup>th</sup> January to 15<sup>th</sup> February. A total of 43,612 vehicles had been recorded; during the 21-day period, 29,041 (66%) vehicles were within the speed limit, whilst 14,571 (34%) vehicles were above the limit. The sign had just been returned and would be placed near the playing field facing traffic from A1122. Clerk to ask for police to carry out speed checks near The Rookery rather than at the other end of the village.

Signed as a true record of the meeting: \_\_\_\_\_

Date: \_\_\_\_\_

**Item c. Update on Community Speed Watch Scheme (CSW).** The Clerk had contacted the coordinator for an update, but no reply had been received at this stage.

**Item d. Traffic calming on Main Road.** Cllr Sawatzki had asked for the item to be placed on the agenda. The matter was discussed, it was felt that the main problem was the width of the road which caused motorists to speed, as there had been a reduction in speeding whilst cars had been parked on the side of the road recently. It was agreed that the Clerk would contact Highways to ask if a reduction in the width of the lanes at the edge of the road along with a middle strip could be installed, possibly by an island from barriers. Evidence from the SAM2 data to be used to support the request.

**Item e. Request for additional streetlights.** An email had been received from a resident asking for additional streetlighting to be installed on Main Road as they didn't feel safe in the dark. A discussion took place on the situation and the Clerk advised that additional streetlights were likely to cost at least £2k-£2.5k each. It was agreed that the PC did not have enough funds to install additional streetlights. Clerk to respond to resident to advise situation.

**12. Internal Affairs**

**Item a. Internal Auditor for 2019/20.** Mrs Christine Hurley from Fincham had advised that she was willing to continue in the role for the current year. Following a proposal by Cllr James Lane, seconded by Cllr Cornwell, it was agreed by all to appoint Mrs Hurley as the Internal Auditor for 2019/20.

**13. Agenda Items for the Next Meeting**

Items to remain on the agenda as already agreed as well as "Village Hall matters."  
Cllr James Lane asked for the PC to acknowledge the help of Mrs M Carter and Mrs S Lane with delivery of the PC Newsletters.

**14. Date and Time of the Next Meeting**

Monday 18<sup>th</sup> May 2020, commencing at 7.30pm in Crimplesham Village Hall for the Annual Parish Council Meeting.

**6. Co-option to fill the Casual Vacancy for a Parish Councillor (continued)**

Mr B Satur advised that he was interested in being co-opted to fill the vacancy. Following a proposal by Cllr James Lane, seconded by Cllr Cornwell, it was agreed by all to co-opt Mr Satur to the PC. Declaration of acceptance of office completed and Members' Register of Interests form handed out. Clerk to inform the BC and update the website.

Meeting closed at 8.54pm