

CRIMPLESHAM PARISH COUNCIL

Minutes of an Ordinary Meeting of the Parish Council, duly convened on Monday, 20th January 2020 at Crimplesham Village Hall. Commenced at 7.15pm with Councillor David Lane in the chair.

Attending:

Cllr Pamela Biggs
Cllr Jeffrey Carter
Cllr Kevin Cornwell
Cllr David Lane
Cllr James Lane
Cllr Mark Sawatzki

Cllr Mile Howland (Borough Councillor)

Clerk – Sarah Thorpe

13 members of the public were present

The Chairman welcomed everyone to the meeting and advised members of the public that he was aware that many of them had attended about item 9c. He therefore intended to deal with item 9c under item 3 to allow members of the public to fully participate in this item.

1. Apologies for Absence

Apologies had been received from Cllr Brian Long (County Councillor).

2. Declarations of Interest

Cllr James Lane declared a non-pecuniary interest in item 7b and Cllr Biggs declared a non-pecuniary interest in item 7a.

3. Public Forum

Flooding: Several members of the public raised concerns about the two recent incidents of flooding on Main Road, one on 20th December and the other on 14th/15th January. On the second occasion properties had been flooded. Cllr David Lane provided information on the history of flooding in that part of the village. Cllr Cornwell provided information from his previous meeting the Norfolk County Council (NCC) Flood Management Team (FMT) following the flooding that took place in 2016. The Clerk advised that a meeting was taking place between NCC FMT, the Highways Engineer and Cllr Cornwell on Tuesday 21st January. Residents affected would be seen during the meeting. NCC FMT had advised that following the flooding in 2016 a survey had been conducted and plans had been considered to help relieve the situation, as there had now been two further incidents of flooding this would give more priority to a solution being found. After the meeting a plan would be drawn up, funding would be applied for and NCC FMT should be able to implement any action which was felt necessary as they had powers to take enforcement action if necessary. Cllr James Lane provided contact details for the Stoke Ferry Internal Drainage Board as he felt they should be involved in the situation. A discussion took place on possible solutions and most were in agreement that the problem was the amount of water which built up on one side of the road, due to the diameter of the pipe under the road it was not able to get away quick enough, and therefore the water was forced over the road and properties on the other side of the road then flooded.

Parked vehicles: Several members of the public also raised concerns about vehicles parked on Main Road during the refurbishment of Kingdom Hall. The concerns were that residents had been left with restricted access to their driveways and this was a health and safety issue as well as inconvenient to residents. It was agreed that a letter would be sent asking for more consideration to be given when parking vehicles by either leaving some gaps or parking further away, including the use of Church Lane.

11 members of the public left the meeting after this item.

4. Minutes of the Meeting Held on 18th November 2019

The Chairman reminded councillors to look at the accuracy of the minutes, and that matters arising would be dealt with imminently. Following a proposal by Cllr Sawatzki, seconded by Cllr Cornwell, the minutes were agreed as a true record and signed by the Chairman.

Signed as a true record of the meeting: _____

Date: _____

5. Matters Arising

Market Lane – surface water flooding. Cllr David Lane had provided photos which had been sent to the Highways Engineer and Cllr Long. Cllr Long had spoken with the Highways Engineer and agreed to pay for work to improve the situation from his own Highways budget. The Highways Engineer had advised that a plan was now being drawn up to improve the situation and this work would be carried out as soon as possible.

6. Co-option to fill the casual vacancy for a Parish Councillor

Borough Council notices had been placed in the village advising residents that they could call for an election to fill the vacancy if they wished, no call for an election had been received. The PC was now free to co-opt to fill the vacancy. A member of the public present advised that he was interested in becoming a Parish Councillors but unfortunately, he was not currently eligible as he had only lived in the village since October 2019. It was agreed that the vacancy would be advertised on notice boards, the PC website, social media and the next newsletter.

7. Finance matters

Item a. Donation to Crimlesham Village Hall. It was suggested that the PC continued to help the Village Hall to make improvements and that the usual donation should be made. A donation of £900 was proposed by Cllr Carter; seconded by Cllr Cornwell and agreed by all.

Item b. Donation to Crimlesham Parochial Church Council. It was suggested that the PC continued to support the cost of grass cutting in the churchyard. A donation of £900 was proposed by Cllr Carter; seconded by Cllr Cornwell and agreed by all.

Payee	Goods/ Services	VAT	TOTAL	Ref	Supplier/Service
S Thorpe	224.42		224.42	S/O	Clerk's salary December
Haven Power	24.34	1.22	25.56	DDR	Street Light Electric December
S Thorpe	141.96		141.96	100849	Clerk's exp/subs/arrears Dec/Jan
Play Inspection Co Ltd	65.00	13.00	78.00	100850	Annual inspection
Haven Power	25.20	1.26	26.46	DDR	Street Light Electric January
S Thorpe	224.42		224.42	S/O	Clerk's salary January
Limetree Marketing	30.00		30.00	100851	Autumn newsletter printing
Crimlesham Village Hall	900.00		900.00	100852	Donation to village hall
Crimlesham Village Hall	90.00		90.00	100853	Hire of hall for meetings
Crimlesham PCC	900.00		900.00	100854	Donation: maintenance of churchyard
Totals	£ 2,625.34	£ 15.48	£ 2,640.82		

Item c. Approval of Monthly Expenditure. The Clerk ran through the above payments for authorisation. Following a proposal by Cllr Carter, seconded by Cllr James Lane, the payments were authorised, and the cheques were presented to councillors for signature at the end of the meeting.

Item d. Review of Reconciled Cashbook. The Clerk advised that she had reconciled the cashbook to the end of December and presented the cash book and bank statements to the Chairman for inspection.

Item e. Budget and Precept for 2020/21. A budget and notes to accompany the budget had been prepared by the Clerk. Copies were given to all councillors and the figures were discussed. Expenditure was likely to be similar to income for 2020/21. meaning that reserves were likely to remain stable following an increase to approximately £5272 by 31st March 2020, which was now up to the recommended minimum of 50% of the Precept. There was a discussion on planned expenditure for the coming year and it was agreed that the budget was an accurate representation of expected expenditure. The Clerk advised that many PCs did increase the Precept by a small amount each year to allow for inflation. The following proposals were put forward:

To increase the Precept by 2% increase to the Band D taxbase, Proposed by Cllr Biggs, seconded by Cllr James Lane.

Agreed by 3 votes in favour and 2 votes against.

Agreed.

To increase the Precept by 5% increase to the Band D taxbase, Proposed by Cllr Sawatzki, seconded by Cllr Carter.

Defeated by 2 votes in favour and 3 votes against.

Defeated.

8. Planning Matters

New applications:

Item a. Planning application 19/02133/F Single storey extension to front of existing bungalow

Signed as a true record of the meeting: _____

Date: _____

at Lynwood, Market Lane. This application had been received since the last PC meeting. The application had been considered and it had been agreed to SUPPORT the application.
Decisions received from the BC: None.

9. Health & Safety

Item a. Matters Requiring Attention. The following issues were raised:

- Main Road (Adelphi Terrace) vehicle parked on footpath.
- Main Road (near Hunters Moon) pot hole.
- Main Road (Chruchfields and near Mole End) Three sunken sewerage covers marked for repair but no action taken.

Item b. Health & Safety Inspections for PC assets. One completed form was received, no action was needed.

Item c. Flooding issues. Already discussed under item 3.

Action: Item a: Clerk to report issue to Highways, Anglian Water and contact resident.

10. Correspondence

The Clerk updated the PC with items of correspondence received which included:

- A letter from Mrs P Biggs asking the PC to add an item to the next newsletter asking for villagers to attend a meeting on Wednesday 11th March to form a new committee to manage the day to day running of the Village Hall.
- NCC had advised of 3 further applications for deposits under section 31(6) of the Highways Act 1980 and section 15A(1) of the Commons Act 2006.
- Clerk and Councils Direct Newsletter.

11. Parish Affairs

Item a. Crimbleham Playing Field. The annual inspection of the play equipment had been carried out and no urgent issues had been identified. Some low or very low priority items had been mentioned along with some advisory items and these were discussed. Cllr David Lane noted that water had been seen in the dip for the swings following recent wet weather.

Following a proposal by Cllr Cornwell, seconded by Cllr Carter, it was agreed by all that The Play Inspection Co would be asked to carry out the inspection due in December 2020.

Item b. Update on data from SAM2 sign. Cllr James Lane had provided details of when the SAM2 sign had been erected near the playing field, facing in the direction of incoming from Wereham, from 29th November to 21st December. A total of 48,440 vehicles had been recorded; during the 22-day period, 39,628 (81%) vehicles were within the speed limit, whilst 8,812 (19%) vehicles were above the limit. The sign had just been returned and would be placed near The Rookery facing traffic from A1122.

Item c. Update on Community Speed Watch Scheme (CSW). The Clerk had spoken to the coordinator who had advised that the team were still awaiting a date for their training, which they hoped would be taking place in the first half of February. As soon as the training had been completed, they could start conducting checks. Three locations had been agreed for carrying out the checks they were: outside the new semi-detached houses near the village sign; on the grass verge by the turn into Springfield Close; outside Ardmore House. They intended to speak to residents living next to or near these places to let them know before they started.

12. Internal Affairs

Item a. Newsletter – winter issue. Items to be included as already agreed along with items on the changes to the bus service, flooding, SAM2 and CSW update

13. Agenda Items for the Next Meeting

Items to remain on the agenda as already agreed.

14. Date and Time of the Next Meeting

Monday 16th March 2020, commencing at 7.15pm in Crimbleham Village Hall for the Parish Assembly followed by an Ordinary Parish Council Meeting.

Meeting closed at 8.48pm

Signed as a true record of the meeting: _____

Date: _____