

CRIMPLESHAM PARISH COUNCIL

Minutes of the Ordinary Meeting of the Parish Council, duly convened on Monday, 17th November 2014 at CrimPLESHAM Village Hall. Commenced at 7.15pm with Councillor David Lane in the chair.

Attending:

Cllr. Pamela Biggs
Cllr. Jeffrey Carter
Cllr. Kevin Cornwell
Cllr. Barry Crowson
Cllr. David Lane
Cllr. James Lane
Cllr. Janet Watkins

Clerk – Sarah Thorpe

Cllr. Trevor Manley (Borough Council)
Cllr. Brian Long (County Council)

2 parishioners were present with knowledge of Public Rights of Way (PROW)

1. Apologies for absence

No apologies had been received.

2. Declarations of Interest

None.

3. Public Forum

A lengthy discussion took place on **Footpath 2**. The Clerk advised that she had reviewed the PC Minutes from 1980 to the current date and although there was a lot of information very little of it was useful going forward. Little progress was made on the issue from 1980 to 1993. In 1993 there was a new owner of Manor Farm, Mr Carter. It appeared that discussion had taken place between him and the PC, although the details were not recorded in the minutes. In March 1995 a request was made to the BC to install a Public Footpath sign. It appears that this was installed near the church as members of the PC remember it being in place. In February 1997 a letter was received from NCC advising the PC that the only way to solve this problem of the missing part on the map was to make an application to the definitive maps team at NCC for this part to be included. According to NCC records this application was never made. In November 2009 the PC minutes show that the Public Footpath sign was missing and this was reported to NCC asking for a replacement to be installed. In September 2012 the issue of the missing sign was raised again and referred to Highways.

Councillors recollect that there were originally two cottages near the area with the missing part on the map. It was suggested that this does not necessarily mean that this area was originally a PROW as there may simply have been access to the cottages for the residents and others could have used it to gain access to Footpath 2.

In order to gain access to Footpath 2, from CrimPLESHAM, it appears that the only possible options at this stage are an amicable arrangement with Mr Carter that allows a permissive footpath or an application to the definitive maps team to try to get this section added to the definitive route.

4. Police Report

PCSO Jane Edwards was not present and no report had been received from her.

5. Minutes of the meeting held on 15th September 2014

The Chairman reminded councillors to look at the accuracy of the minutes and that matters arising would be dealt with imminently. Following a proposal by Cllr. Watkins, seconded by Cllr. Biggs, the minutes were agreed as a true record and signed by the Chairman.

6. Matters Arising

Access to Footpath 2: Following a proposal by Cllr Biggs, seconded by Cllr James Lane it was agreed to write a letter to Mr Carter asking him if he would attend the next PC meeting to discuss a possible amicable solution.

Action: Clerk to contact Mr Carter and invite him to attend the next PC meeting.

7. Finance

Item a. Approval of Monthly Expenditure. The Clerk ran through the payments for authorisation. Following a proposal by Cllr Crowson, seconded by Cllr Carter, the payments were authorised and the cheques were presented to councillors for signature at the end of the meeting as follows:

Payee	Goods/ Services	VAT	TOTAL		Supplier/Service
S. Thorpe	77.50	0.28	77.78	100701	Clerk's expenses/admin Oct/Nov
K&M Lighting Services Ltd	20.10	4.02	24.12	100702	Street Light maintenance Oct/Nov
Holly Landscapes	943.00	188.60	1131.60	100703	Ground Maintenance for 2014
	£ 1,040.60	£ 192.90	£ 1,233.50		

Item b. Review of Reconciled Cashbook. The Clerk advised that she had reconciled the cashbook to the end of October. The Chairman inspected the cashbook and bank statements. Following a proposal by Cllr Biggs, seconded by Cllr Watkins it was agreed to accept the accounts.

8. Planning Matters.

Item a. Planning Applications C/2/2014/2018; C/2/2014/2020; C/2/2014/2021; C/2/2014/2022; and C/2/2014/2023 Frimstone Ltd, Main Road. A total of five applications had been received from Frimstone affecting the Northern & Southern site. In summary they were asking for an extension, of one year, on previous applications which expire on 31st December 2014, to allow time for a long term plan to be drawn up. The PC agreed to SUPPORT these applications.

Item b. Planning Application 14/01133/F – Change of use of redundant farm buildings to Veterinary Surgery, including ancillary staff accommodation at Home Farm, Downham Road, Crimplasham. This application had been PERMITTED by the BC.

9. Health & Safety.

Item a. Matters requiring attention – The following issues were raised:

- Pot holes in the middle of Main Road from the Church to Frimstone.
- Market Lane – needs resurfacing and improved drainage also land owner has left surface in a poor condition after harvesting a crop.

- BT Telephone Kiosk at Churchfield has been vandalised and telephone not in working order.

Action: Clerk to contact Highways, land owner, and BT.

Item b. Health & Safety Inspections for PC assets – Completed inspection sheets were returned to the Clerk by Councillors.

item c. Playing Field Inspection Report – The annual report had been circulated to all before the meeting. Some work has been done. The hedge and willow tree have been trimmed and the area that was too overgrown for grass cutting has been cleared. A contractor has been employed to deal with the moles. It was agreed that no further action was needed until spring 2015.

10. Correspondence.

The Clerk updated the PC with items of correspondence received which included details of the Parish Partnership Scheme for 2015/16 from NCC; an email from Elizabeth Truss MP regarding the progress of the Better Broadband for Norfolk team; details of the Mayor's Civic Awards for Voluntary Service; and the next SNAP meeting on Wednesday 19th November.

11. Parish Affairs.

Item a. Crimbleham Playing Field. It was felt that a sub-committee could possibly be set up in the spring 2015 to organise events to raise funds for improvements to the site. Grant funding may also be available in future.

Item b. Parish Partnership Scheme (PPS) – Village Gateways. Will be ready for Highways to collect from the supplier during week commencing 24th November and will then need to be installed by Highways.

Item c. Dog Waste Bins. Possible sites considered were the Village Green and Churchfield. Another article to be placed in the Newsletter following complaints from the waste contractors regarding dog waste in the litter bins. To leave item on agenda and consider purchase in January 2015.

Item d. New seat on Village Green. The new seat has been delivered and placed on the Village Green. Cllr Cornwell agreed to look into securing the seat to the ground.

Item e. Emptying of Litter Bins. An email had been received from the BC waste management team advising the PC that only one litter bin could be emptied free of charge and the PC would need to nominate which bin this was and pay of the additional bin to be emptied on a weekly or fortnightly basis. It was agreed to nominate the Churchfield bin for emptying free of charge and take no action with regard to the bin on the Village Green until the January 2015 PC meeting when a decision was being made on the dog waste bins.

12. Internal Council Affairs.

Item a. Newsletter. A draft newsletter had been written by the Clerk and circulated to all. It was agreed that 100 copies should be ordered from the printers. Cllr David Lane agreed to collect from printers when ready.

Item b. Draft Budget for 2015/16. A draft budget had been prepared by the Clerk. Copies were given to all Councillors and the figures were discussed. A decision on setting the precept to be taken at the January PC meeting.

Item c. Storage of historical Parish Council documents – The Clerk advised that she was still awaiting further details regarding storage of some of these items at the Norfolk Records Office in Norwich.

13. Agenda Items For The Next Meeting

Items to remain on the agenda as already agreed.

Cllr Long provided an update on the new kerbside collections by the BC. He advised that it was going very well with an extra 380 tonnes of material collected during October.

14. Date and time of the next meeting.

Monday 19th January 2015. Commencing at 7.15pm in Crimpleham Village Hall.

Meeting closed at 8.47pm

Signed as a true record of the meeting: _____ Date: _____