

Crimplesham Parish Council

The Annual Meeting of the Parish Council will take place on 19th May 2014, at Crimplesham Village Hall. The meeting will start immediately after the Annual Parish Assembly that commences at 7.30pm.

**All councillors are summoned to attend.
The Press and Public are welcome to attend.**

Agenda:

1. Elections for the coming year:
 - a) To elect the Chairman
 - b) To elect the Vice Chairman
 - c) To complete the declarations of acceptance and office
2. To consider apologies for absence
3. Declarations of Pecuniary Interest
4. Public forum for electors to address the Council
5. Police Report (a report by attending PCSO/Police Officer)
6. To accept minutes of the meeting held on 17th March 2014
7. To report on matters arising from minutes (information only)
8. Finance matters
 - a) Receive Internal Auditors Report
 - b) Approve end of year accounts for 2013/14
 - c) Approve completion of the annual return (statement of governance)
 - d) Approve Insurance Policy for 2014/15
 - e) Approve monthly expenditure
 - f) Review reconciled cashbook
9. Planning matters
10. To consider and receive reports on Health and Safety issues
 - a) Health & Safety Inspection Sheets
11. To hear Correspondence received
12. To consider Parish affairs
 - a) Crimplesham Playing Field
 - b) Parish Partnership Scheme
 - c) Dog waste bins
 - d) Community grant award for Commemoration of WW1 Centenary
13. To consider internal Council affairs
 - a) Assets Register
 - b) Review of Parish Council documentation and effectiveness of internal control
 - c) Declaration of interests to be completed by Councillors
14. To propose agenda items for the next meeting
15. To confirm the date of the next meeting – Monday, 21st July at 7.30pm.

Signed *Sarah Thorpe*
S Thorpe: Clerk

Dated: 09.05.14